



# VOLUNTEER FOR BANGLADESH

LET'S REBUILD OUR NATION!



Youth Wing of JAAGO Foundation

## CODE OF CONDUCT

OF

## VOLUNTEER FOR BANGLADESH

- Every member of Volunteer for Bangladesh needs to maintain decorum, discipline, manners and rules of the organization.
- Every member should be focused both on project activities and organizational etiquette.
- No hideous crime by any member of VBD will be tolerated.
- Lies, dishonesty, bribes or any misdeed will not be considered under any circumstances, and actions will be taken withholding evidence.
- The terminated or banned individuals from VBD should be strictly monitored and should not be considered for any activities,
- The healthy relationship among the stakeholders of VBD should be maintained; no misbehavior will be forgiven if there is any witness of such acts. The suspected guilty will be taken under investigation according to the Bylaws (*Article III*) of VBD.
- The absence of three consecutive general meetings, events, campaigns, and projects will let the CM be released from his or her position (if there is no major cause).
- Without informing the GS and the President, a committee member cannot leave the meeting/events/projects/campaigns.
- Board members of VBD are not encouraged to play any executive role at any other organization.
- For any monetary transaction, the assigned duty holder will be monitored closely by YDP. If the financial statements are not cleared within 1 month (maximum) since the event, an inquiry will be set up for the individuals, and actions will be taken.



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- The usage of VBD T-shirts is restricted to meetings, events, campaigns and projects only.

The usage of a VBD T-shirt by any member in activities other than meetings, events, campaigns and projects of VBD will be taken under investigation and may lead to termination if he or she is found guilty.

- The use of the VBD Letterhead is strictly limited to the **Youth Development Program (YDP)**. Any unauthorized use of the VBD Letterhead by a VBD member will be subject to investigation and may result in termination if found guilty.
- All members of Volunteer for Bangladesh (VBD) must ensure that official emails are directed only to relevant recipients. Members are prohibited from copying (CC, BCC) irrelevant individuals or entities in email communications.
- The CM, DB, DIVB, and NB should maintain email communication as the only formal communication medium.
- Official communication groups of Volunteer for Bangladesh (VBD) must be used strictly for organizational purposes. Members shall not send irrelevant, personal, or non-organizational messages in these groups.
- All activities must align with the Constitution of Bangladesh, adhering to its laws, principles, and responsibilities. No actions shall contravene the constitutional framework.
- The organization is committed to a zero-tolerance policy regarding harassment, bullying, or any form of misconduct, ensuring a safe and respectful environment for all members. Everyone needs to follow the Sexual Exploitation and Abuse (SEA) Policy of Volunteer for Bangladesh.
- No individual shall face discrimination or exclusion from participation in any VBD activities based on religion, caste, sex, ethnicity, socio-economic background, or any other status. Any act of discrimination or violation of this policy shall be subject to review by the relevant board or committee.
- Members must maintain professionalism and respect when representing VBD on social media. Discriminatory, offensive, or harmful content, including hate speech, misinformation, or personal attacks, is strictly prohibited. Any misuse of VBD's name or violation of this policy should be reported to the District Board for appropriate action.
- Any violation of the Code of Conduct shall result in a formal (warning, release or termination) issued by the concerned authority (District Board, Divisional Board, or National Board) respectively.



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